



International Society of Psychiatric-Mental Health Nurses
Exhibit Virtually at the 2021 Annual Conference
Complete the exhibit contract on page 3.

(subject to change)

Exhibit Hours

Tuesday, March 23.....Time TBD
Wednesday, March 24.....Time TBD
Thursday, March 25.....Time TBD

Additional Hours:

Exhibitors are welcome to optionally exhibit outside of the suggested hours noted above during the Annual Meeting Virtual programming. We suggest you list your hours at your booth on how attendees can connect via chat, video, and/or arrange a one-on-one meeting.

ISPN Annual Conference

The International Society of Psychiatric-Mental Health Nurses (ISPN) Annual Conference is a dynamic convergence of advanced practice psychiatric and mental health nurses from all around the world. The meeting is a central part of the psychiatric and mental health nurse community's efforts to maintain professional excellence in patient treatment.

Exhibitor Showcase

- Meet with over 150 advanced-practice psychiatric mental health nurses.
- Reach the broad market serving the ISPN members.
- Benefit from a restricted number of booths.

Conference Attendees

ISPN members represent a good cross-section of nursing including faculty, researchers, hospital, and outpatient care providers. The patient populations served by ISPN members range from children to the adult/geriatric. Most have the authority to prescribe pharmaceuticals in their practice.

International Society of Psychiatric-Mental Health Nurses Mission

The International Society of Psychiatric-Mental Health Nurses was established in 1998. ISPN's mission is to support advanced-practice psychiatric-mental health nurses in promoting mental health care, literacy, and policy worldwide.

Exhibit Booth Fee

Virtual Exhibit Booth\$700

Contact

To confirm space, please contact:
info@ispn-psych.org

Confirm your virtual booth space soon!

International Society of Psychiatric-Mental Health Nurses

2021 ISPN Annual Conference Virtual Exhibit Guidelines and Regulations

Contract for Space

This application for exhibit space and payment of the booth rental charges constitute a contract for the right to reserve a virtual booth location. Applications must be accompanied by full payment.

These guidelines have been formulated in the best interest of all concerned and become part of the contract between the exhibitor and association. All matters and questions not covered by these regulations are subject to decision by show management.

Exhibitors submitting a contract agree to the guidelines and regulations set forth in this agreement, the rules and regulations, and all applicable federal, state, provincial, and local laws and ordinances .

Booth Configuration and Location

Each vendor will have the choice of their virtual booth and what collateral/interaction options will be available pending the final package selected.

Personnel

Each exhibiting company is entitled to two exhibitor registrations per booth and can optionally exhibit longer hours outside of the advertised open hours of the virtual exhibit hall.

Use of Exhibit Space

No exhibitor shall assign, sublet, or share the whole or any part of the virtual space allotted without the consent of show management. No exhibitor is permitted to show goods other than those manufactured or handled by the company in the regular course of business. No firm or organization not assigned virtual space in the exhibit hall will be permitted to solicit business in any manner within the exhibit area.

Logos

The association logo may not be used in any printed materials distributed by the exhibiting company.

Restrictions

Show management reserves the right to restrict exhibits that because of methods of operation, or for any reason become objectionable and also to prohibit or evict without refund any exhibit or person that in the opinion of the management may detract from the general character of the virtual exposition or who interferes in any way with another exhibiting organization, their exhibit staff, or meeting attendees. No undignified manner of attracting attention will be permitted.

The association reserves the right to prohibit exhibition or advertisement of any product it deems unsuitable for the exposition.

Attendee List

One Attendee List will be provided per Exhibit Booth contracted. The list will include names of attendees who have agreed to provide their information.

Cancellation of Exposition

No refund for space rental will be made after February 23, 2021, unless the space can be resold.

Cooperation of Exhibitors

The foregoing regulations with reference to virtual exhibits have been formulated in the best interests of the exhibitor and cooperation is therefore requested. These regulations are part of the agreement between the exhibitor and show management. Any matters not specifically covered in this prospectus and contract are subject to decision by show management. Show management reserves the right to make such changes, amendments, and additions to these rules as it considers advisable for the proper conduct of the virtual exhibition, with the provision that all exhibitors will be advised of any such changes.

International Society of Psychiatric-Mental Health Nurses 2021 Contract Application for Virtual Exhibit Space

List your company name as you would like it to appear on any promotions (please print or type):

Firm Name: _____

Address: _____

City: _____ State/Prov.: _____

Zip/PC: _____ Country: _____

Telephone: (_____) _____

Company Website: _____

Company Email: _____

Name of Contact Person: _____
(to whom all correspondence should be sent)

Contact Person's Email (Required): _____

Contact Person's Telephone: (_____) _____

Promotional Description

Describe equipment, products, or services to be displayed (to be included in the program—40 words or less):

Type of Space (Check one):

___ Virtual Exhibit Booth \$700

List competitors you do not wish to be near: _____

Payment

Check Please make checks payable (U.S. funds only, drawn on a U.S. bank) to: International Society of Psychiatric-Mental Health Nurses

Visa/MC Card Number: _____

AmEx Exp. Date: _____ Amt. Authorized: \$ _____

Card Holder Name: _____

Card Holder Signature: _____

Terms and Conditions:

1. Enclose full payment by February 23, 2021.
2. Make the check payable to ISPN.
3. The ISPN will have the right of interpretation and approval on all matters pertaining to the contract rules and regulations.

This application is made with the understanding that the applicant agrees to abide by all rules and regulations outlined here in the exhibitor prospectus pdf, which become a part of the accepted contract along with other rules and directives which may be issued by the ISPN in connection with this virtual exposition.

Name of Authorizing Officer Title

Signature of Authorizing Officer Date

Check here if we can contact you about **sponsorship opportunities** at the Annual Conference.

Please sign and return with full payment to:

Jessica Retzlaff, Executive Director

ISPN

2424 American Lane

Madison, WI 53704-3102 USA

Telephone: +1-608-443-2463 x153

Email: jretzlaff@reesgroupinc.com

Website: www.ispn-psych.org